



VOLUNTEER

Nobel PTSA Needs You!

CALL FOR NOMINATIONS

We would like to invite parents/guardians/grandparents who are interested in running for a position on next year's Executive Board. All PTSA members play an important role in our school community and we look forward to new ideas on the 2021-2022 Executive Board.

PRESIDENT: Responsible for leading the PTA toward specific goals chosen by its members. Creates agendas for and is presiding officer at Board and Association Meetings.

TREASURER: Authorized custodian of all PTA funds. Keeps financial records and prepare monthly reports to comply with state PTA policies as well as state and Federal laws.

RECORDING SECRETARY: Keeps an accurate, concise, permanent record of proceedings at all PTA Board and Association Meetings.

EXECUTIVE VP: Serves as Primary aid to the President. Performs the duties of the President in the absence or disability of that officer to act.

MEMBERSHIP-1ST VP: Conducts an annual Membership Campaign.

WAYS & MEANS-2nd VP: Responsible for organizing and coordinating individual fundraising events.

PROGRAMS-3RD VP: Collaborates with Principal, PTA President, other committee chairmen and campus student groups to coordinate, plan and implement programs.

FINANCIAL SECRETARY: Gives a receipt for monies received and makes deposits immediately to the bank approved by the executive board.

NOBEL NEST CHAIR: Responsible for running the direct donation campaign to raise funds for specific goals that will positively impact the quality of our children's education.

AUDITOR: Audit the books and financial records of the Association semi-annually.

HISTORIAN: Responsible for collecting the number of PTA volunteer hours of service and preserving a record of PTA activities and achievements for the year.

Interested or have any questions?
Please contact Gilma Koch at:
gilmakoch@gmail.com

Nobel Charter Middle School

PTSA[®]
everychild.one voice.[®]